



भाकृअनुप-राष्ट्रीय उच्च सुरक्षा पशुरोग संस्थान
ICAR-National Institute of High Security Animal Diseases
(एवियन इन्फ्लूएंजा ओ.आई.ई. संदर्भ प्रयोगशाला)
(OIE Reference Laboratory for Avian Influenza)
आनंद नगर, भोपाल - ४६२०२२ (म.प्र.), भारत
Anand Nagar, Bhopal - 462022 (M.P.), India



EPABX Tel. No. 0755-2757542, 2750647, FAX: 0755-2758842, Website: www.nihsad.nic.in

F. No. 9-176/15-16/NIHSAD (P&S)

Dated: - 22.12.2016

To

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Sub:- Purchase of Photocopier Machine on **Buy Back basis** – reg.

Dear Sirs,

We intend to purchase Photocopier Machine on **Buy Back basis** as per the details given below: -

Description	Qty required
PHOTOCOPIER MACHINE Specifications attached (Annexure – I).	01 No.

You are requested to please send us a Proforma Invoice alongwith complete/detailed specifications & Leaflet/catalogue of the above mentioned item. Please note that: -

1. Rates are to be quoted on F.O.R. NIHSAD, Bhopal basis as per the financial/price format enclosed (Annexure – II).
2. Minimum Comprehensive onsite warranty will be one year. However, firms offering more warranty will be preferred.
3. Taxes, if any, to be shown separately.
4. E-Payment will be made within 30 days from the date of receiving of goods in satisfactory condition & it's Installation.
5. Date & Time of Opening (Tentative):- **16.01.2017 at 3:00 PM.**
6. Delivery Period: 15 days.
7. EMD for Rs. 3000/- (Rupees Three Thousand Only) in shape of DD/FDR/Bankers Cheque required in favour of ICAR Unit, NIHSAD, Bhopal. The firm awarded supply order will have to deposit Security Amount (10% of the Purchase order value) for the warranty period.

The Quotation may be submitted upto **13th January, 2017** in a closed envelope duly superscribed.

Yours Sincerely,


(S. K. GUPTA)
Sr. Adm. Officer

Annexure – I**Specification for PHOTOCOPIER/XEROX MACHINE**

Configuration	:-	Black & White multifunctional system with Duplex automatic feeder (DADF)
Speed	:-	30ppm (A4 Size) with A3-15ppm minimum
Trays/Capacity	:-	Two 500 Sheets each, Bypass tray – 50 sheets 100 sheets minimum with DADF
Print – Commending Qty	:-	1-999 Copy/Pages
Resolution	:-	600x600 dpi
Reduction/Enlargement	:-	Variable zoom from 25% to 400%
Memory	:-	1GB Minimum
Hard Drive	:-	160 GB Minimum
Connectivity	:-	High Speed USB 2.0 direct Network printing
Stand/Trolley	:-	Wooden/Steel compatible
Electrical/Power	:-	220-240V, 50 Hz
Comprehensive onsite warranty	:-	One year

Handwritten signature: Raj Kumar Gupta

FORMAT OF PRICE QUOTATION

Description of Goods	Specifications	Accounting Unit	Total amount Rs.
		Price	
		Taxes, if any	
		Total (A)	
	Buy Back Cost (B) Old Machine details Make:- Canon Model: - iR2020 Purchase year:- 2007		
	Total Cost after Buy Back (A-B)		

Total Cost (After buy back): -

(In figures).....

(In words).....

Firm's Signature & Seal

Mob No.:-

Address:-

Email:-