



**भारतीय कृषि अनुसंधान परिषद**  
Indian Council of Agricultural Research

**राष्ट्रीय उच्च सुरक्षा पशुरोग संस्थान**

**National Institute of High Security Animal Diseases**

(एवियन इन्फ्लूएंजा डेवेल्यू ओ. ए. एच. सन्दर्भ प्रयोगशाला )

(WOAH Reference Laboratory for Avian Influenza)

आनंद नगर, भोपाल, (म.प्र.), भारत - ४६२०२२

Anand Nagar, Bhopal, (M.P.), India - 462022

F. No. 2-193/2025-NIHSAD

Date: 23.12.2025

### **NOTIFICATION**

**Sub: Hiring of Retired Central Govt./ ICAR Employee as Consultant purely on contract basis-reg.**

The ICAR-NIHSAD, Bhopal invites applications for hiring of Consultants 01 (one) No. in the vast experience in the field of Technical (Staff Car Driver) from the retired employees of Central Govt./ICAR (Pay Level -5) who retired after 01.01.2025 purely on contract basis, initially for a period of One year, which may likely to be extended based on the requirement and performance of the Consultant. The details regarding eligibility criteria, terms of reference etc are as under:

Position	No. of position	Qualifications	Essential Experience required
Technical Consultant (Staff Car Driver)	One(01)	<b>Essential:</b> (i) Should have retired from Central Govt./ICAR Service of the level of Technical Assistant or equivalent cadre(Level-5). (ii) High School (10 <sup>th</sup> ) Passed from recognized Board. (iii) Should possess valid LMV (Commercial) driving License. (iv) Upper age limit is 62 years as on the date of Notification. (v) Working knowledge of Staff Car Driving. (vi) Should complete 60 years as on 31.12.2025.	(i) At least 10 years experience in the field of driving as Staff Car Driver in Central Govt./ICAR Institute. (ii) No cases of the accident are pending in the Court.
Job description		Driving of Institute vehicles	
Period of engagement		Initially for a period of one year which may be extended on the basis of performance and at the sole discretion of the Competent Authority base on the performance	

The term and conditions of engaging the consulting is as per the OM No. 3-25/2020-E-III A, dated 09.12.2020 endorsed by ICAR vide letter No. 22(1)/2016-CDN (A&A), dated 18.01.2021.


Retired Central Govt./ICAR Employees (Technical) who are eligible as indicated above and willing to accept the terms and conditions as mentioned in Annexure-I, may attend the Walk-in interview scheduled at this office on **06.01.2026 at 11.00 AM**. The candidates are required to bring duly filled in signed bio-data as per Annexure-II and details of experience in the Annexure-III along with a copy of the PPO/Pensioner Card and Vigilance Clearance Certificate issued by ICAR/employer organization at the time of superannuation while coming for the interview.

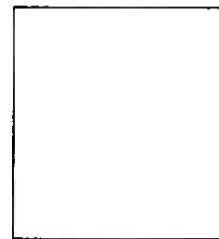
23/12/2025  
For Admn. Officer

**Terms & conditions**

1. The consultant shall perform the services assigned to him/her by the Controlling Authorities.
2. The Normal working hours would be from 9.00AM to 5.30PM with lunch break of 30 minutes from 1.00 PM to 1.30 PM from Monday to Friday, in case of emergencies or exigency services may require to stay beyond the normal working hours and during closed holidays for which no additional remuneration will be paid.
3. The engagement of the Consultant will be purely on contract basis. The engagement shall not be considered as a case of re-employment.
4. Consultant shall not be entitled to any kind of accommodation or allowance facility such as Dearness Allowance, Transport facility, residential accommodation etc.
5. The persons engaged on contract basis shall not be entitled to any other benefits viz. Provident Fund, Pension, Insurance, Gratuity etc.
6. The consultant shall be paid a fixed remuneration as per the formula of last pay drawn minus basic pension at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of the contract. No increment and Dearness Allowance/HRA shall be allowed during the term of the contract, in accordance to the OM No. 3-25/2020-E-III A, dated 09.12.2020 endorsed by ICAR vide letter No. 22(1)/2016-CDN (A&A), dated 18.01.2021.
7. Transport Allowance: An appropriate and fixed amount as Transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement. The amount so fixed shall remain unchanged during the term of appointment, However, retired employees engaged as consultants may be allowed TA/DA on Official tour, if any, as per their entitlement at the time of retirement, in accordance to the OM No. 3-25/2020-E-III A, dated 09.12.2020 endorsed by ICAR vide letter No. 22(1)/2016-CDN (A&A), dated 18.01.2021.
8. The hiring period of consultant would be initially for a period of one year which may be extended or curtailed subject to review, on the basis of performance and at the sole discretion of the Competent Authority based on the performance. The Consultant shall not exceed the age of 65 years.
9. Leave of Absence: The consultant will be allowed 15 days leave for each completed month of service. Accumulation of leave beyond a calendar year will not be allowed. Also, no payment in lieu of un-utilized leaves will be made by the Institute.
10. In case the consultant has to proceed on tour, his TA/DA claim shall be regulated as per his entitlement at the time of retirement.
11. Continuance of consultant during the hiring period depends on the satisfactory performance. It can be terminated at any time by issue of one month notice by ICAR-NIHSAD, Bhopal. It can also be terminated at any time without giving one month's notice if he/she is found guilty of gross negligence or involved in acts of grave misconduct. The services of the Consultant shall stand terminated automatically on the maximum period, unless it is extended in writing.
12. His/her engagement will be on full time basis and during the period his/her consultancy in this Institute, he/she shall not take up any other assignment in any public or private organizations, whatsoever.

13. He/She will not act in a manner that will be detrimental to the activities or reputation either of this Institute or of the ICAR/Government of India.
14. He/She will not reveal or share with any third party, any secret or confidential about or become aware in the course of engagement. He/She will not get himself/herself involved in any political activities or exhibit behavior during the course of his engagement that result in conflict of interests or unbecoming the prudent man.
15. If any declaration given or information furnished by the candidate proves to be false or if the candidate is found to have willfully suppressed any material information, he/she will be liable for removal from engagement service and such other action at Government may deem necessary.
16. No TA/DA shall be admissible to the Consultants for attending the walk-in-interview or for taking up the appointment.
17. This institute shall have the right to examine/review the services provided by him/her at any time.
18. This institute shall not be responsible for any loss accident damages/injury suffered by him/her whatsoever arising in or out of the execution of his/her work during travel.
19. Self-attested copies of all educational qualifications along with Last pay certificate and Pension Payment Order are required to be submitted invariably at the time of walk-in Interview.
20. The Consultant is required to adhere to the administrative, financial and disciplinary regulations of ICAR- NIHSAD where the incumbent is working. He may be required to mark their attendance in Attendance Register.
21. The Consultant shall be under the administrative control of the Director, ICAR-NIHSAD.
22. Tax Deduction at Source (TDS): Income tax will be deducted from the emoluments of consultant at source as applicable.
23. Consultant will not be entitled to any Medical Benefit and Allowances.
24. The Consultants shall have no claim, whatsoever, for regularization/absorption or otherwise against any regular post on termination of the tenure/project as it is purely on contractual/temporary & is time bound in nature which runs co terminus with the length of the contract period.
25. No correspondence will be entertained with the non-selected candidates.
26. In case of any dispute which may arise out of or in connection with this advertisement/notification, Bhopal City Courts have jurisdiction to decide or adjudicate.

  
23/12/2025  
For Admn. Officer

**ANNEXURE-II**

Application for hiring Consultant (Technical) of ICAR-NIHSAD with reference to the Circular/Notice No. \_\_\_\_\_ dated.

Name	
Consultant for the position of	
Father's/Husband's name	
Date of Birth	
Address for Correspondence	
Date of Joining in Government Service	
Date of Retirement	
Post from which retired	
Name of the Department/Institute from which retired	
Last Pay drawn	
PPO No. (with copy)	
Contact No/Mobile No/PAN Number/Aadhar Number	
Email ID	
Educational/Technical Qualification(s)	
Details of experience to be attached in proforma appended as Annexure-III	Duly filled Proforma Annexure-III is attached
Any other relevant information(Use a separate sheet, if necessary)	

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief.

I understand and agreed that in the event of information being found false or incorrect/complete or in eligibility being detected at any time before or after selection/interview, my candidature is liable to be reject and I shall be bound by the decision of the ICAR-NIHSAD, BHOPAL.

**SIGNATURE OF THE APPLICANT**

Date:

**Details of Experience**

Period		Name of the Office/ Organization	Post, Remuneration or Pay Band with Grade Pay/ Level Matrix, if applicable	Description of duties performed
From	To			

Name/Signature: \_\_\_\_\_